

RECOMMENDED ACTION FORM (SUMMARY OF KEY FIELDS)

RECOMMENDED ACTIONS

GROUP 1 IMPROVEMENT AREAS: LEADERSHIP / GOVERNANCE / FINANCIAL MANAGEMENT

GROUP 2 IMPROVEMENT AREAS: WHOLE SCHOOL (CURRICULUM OR PEDAGOGY) / SUBJECT SPECIFIC (CURRICULUM OR PEDGAGOGY) / ASSESSMENT / BEHAVIOUR / SEND / WORKLOAD

Group 1 Improvement areas	Leadership / Governance / Financial Management <i>Pick list. We recommend that you select up to four improvement areas across groups 1 and 2. You may replace each of the Governance or Financial Management areas with a different improvement area from group 2.</i>								
Activities proposed? (Y/N)	<i>Please provide a rationale if you are not proposing activities to address Leadership, Governance or Financial Management. All RAFs must include activities to address Leadership. (You then do not need to complete the rest of this table if, for example, you are not addressing governance or financial management at the school.)</i>								
Ofsted findings/ description of issues	<i>Please detail improvements that Ofsted / you have identified in relation to this improvement area</i>								
RATIONALE FOR PROPOSED ACTIVITIES	<i>Please detail the summative rationale for all actions recommended in relation to this theme, including how you have identified the selected actions and why they will address the issues identified above.</i> <i>Where you are recommending support from a designated system leader (NLE, NLG, SLE), please specify why the system leader you have recommended has the relevant expertise to deliver the actions you identify. If the system leader has not been selected, please specify the expertise they will require.</i>								
RECOMMENDED ACTION <i>Please describe the recommended action and who in the school is accountable for delivering it</i>	START DATE	END DATE	NATIONAL PROGRAMME LIST <i>If other, provide details</i>	PROVIDER NAME	EXPECTED OUTCOME <i>Describe the outcome you expect the activity to achieve and how you will measure or evidence it</i>	TERM 1 FUNDING	TERM 2 FUNDING	TERM 3 FUNDING	TOTAL FUNDING

					(expected outcomes to be provided for each term)				
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RECOMMENDED ACTIONS

Group 2 Improvement areas	<p>Select activities relating to: Whole School (curriculum or pedagogy), Subject Specific (curriculum or pedagogy), Assessment, Behaviour, SEND, Workload.</p> <p>We recommend that you select up to four improvement areas across groups 1 and 2. You may replace each of the Governance or Financial Management areas with a different improvement area from group 2.</p>											
Ofsted findings/ description of issues	Please detail improvements that Ofsted / you have identified in relation to this improvement area											
RATIONALE FOR PROPOSED ACTIVITIES	<p>Please detail the summative rationale for all actions recommended in relation to this theme, including how you have identified the selected actions and why they will address the issues identified above.</p> <p>Where you are recommending support from a designated system leader (NLE, NLG, SLE), please specify why the system leader you have recommended has the relevant expertise to deliver the actions you identify. If the system leader has not been selected, please specify the expertise they will require.</p>											
RECOMMENDED ACTION <i>Please describe the recommended action and who in the school is accountable for delivering it</i>	PHASE	KEY STAGE	START DATE	END DATE	NATIONAL PROGRAMME LIST <i>If other, provide details.</i>	IF NOT SELECTING NATIONAL PROGRAMME FOR SUBJECT SPECIFIC IMPROVEMENT AREAS – please provide rationale incl. evidence that it will have impact. Endorsement	PROVIDER NAME	EXPECTED OUTCOME <i>Describe the outcome you expect the activity to achieve and how you will measure or evidence it (expected outcomes to be provided</i>	TERM 1 FUND -ING	TERM 2 FUND -ING	TERM 3 FUND -ING	TOTAL FUNDING

						<i>from the Hub/equivalent or NCETM will also be required</i>		<i>for each term)</i>				
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MONITORING

NLEs will be asked to report termly on progress against each activity for each improvement area, setting out whether the activity has been completed / is on track (from term 1 onwards) and whether expected outcomes have been achieved (from term 2 onwards), providing details and evidence of progress / achievements. NLEs will also be asked to state whether each theme (improvement area) overall and RAF overall is on track each term.

Improvement Area:		Leadership															
NAME OF ACTIVITY	EXPECTED OUTCOMES	START DATE	END DATE	HAS THE ACTIVITY BEEN COMPLETED?			PROGRESS AGAINST ACTIVITY – CONTEXT AND EVIDENCE			HAVE THE EXPECTED OUTCOMES BEEN ACHIEVED?		PROGRESS AGAINST OUTCOMES – CONTEXT AND EVIDENCE		PROGRESS AGAINST OVERALL THEME		RATIONALE FOR OVERALL PROGRESS	
				Term 1	Term 2	Term 3	Term 1	Term 2	Term 3	Term 2	Term 3	Term 2	Term 3	Term 2	Term 3	Term 2	Term 3
<i>Install an x</i>	<i>I expect x by y</i>	<i>XX/XX/XXXX</i>	<i>XX/XX/XXXX</i>	<i>Pick list: Yes, No- on track, No- not on track</i>			<i>Free text</i>				<i>Yes, No</i>	<i>Free text</i>		<i>Pick list: Yes, No- on track, No- not on track</i>		<i>Free text</i>	
<i>Provide training to Y</i>	<i>I expect y by z</i>	<i>XX/XX/XXXX</i>	<i>XX/XX/XXXX</i>	<i>Pick list: Yes, No- on track, No- not on track</i>			<i>Free text</i>				<i>Yes, No</i>	<i>Free text</i>		<i>Pick list: Yes, No- on track, No- not on track</i>		<i>Free text</i>	

ADDITIONAL INFORMATION

Hyperlink to school performance data to provide additional, contextual information to help inform identification of improvement areas and recommended actions.

SIGN-OFF LOG

The Recommended Actions must be signed off by the following:

Headteacher / CEO

Chair of the School's Governing Board

Endorsement from the Hub/equivalent or NCETM (required where a subject specific action is recommended as an alternative to a national programme)

NLE

TSC Regional Representative

DfE Approver